

## KBOO Finance Committee Monthly Report

August 16, 2019

### Summary

- Operating loss of \$87,081 for the first ten months of the 2019 fiscal year (*October 2018 – July 2019*)
  - This is a higher-than-expected loss compared to the \$52,573 year-to-date loss that was projected through July
- **MacRae is projecting a larger-than-expected operating loss of over \$81,000 for the 2019 fiscal year (through September)**
  - We are concerned that operating revenue will likely end the year 8-10% below budget (\$65,000+), due to several revenue streams not meeting expectations:
    - Underwriting, Winter Membership Drive, Grants, and Major Donations are the largest negative variances
- The major factors affecting how we end the year financially are the successes of the Fall Membership Drive and the Major Donor campaign

### Operating results

	<u>Month of July</u>		<u>Year-to-date (Oct-July)</u>		<u>YTD Actuals vs Budgeted variances</u>	
	<i>Actuals</i>	<i>Budgeted</i>	<i>Actuals</i>	<i>Budgeted</i>	<i>Dollars</i>	<i>Percentage</i>
Operating Revenues	\$38,319	\$ 41,741	\$592,667	\$653,432	(\$60,765)	9.3% less than budgeted
Operating Expenses	\$81,172	\$ 60,724	\$679,748	\$706,004	\$26,256	3.7% less than budgeted
Operating Profit / (Loss)	(\$42,853)	(\$ 18,983)	(\$ 87,081)	(\$ 52,572)	(\$34,509)	greater loss than budgeted

### Liquidity (8/1/19)

Unrestricted cash	(\$ 15,371)	<b>Notes</b> Unrestricted cash after accounting for restricted grants. The negative balance is why we needed to transfer \$42,000 from the Operating Reserve to the operating checking account.
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### Operating Reserves

<b>\$144,899</b>	2.1 months of budgeted operating expenses (goal of 3 months) <ul style="list-style-type: none"> <li>• Target minimum Operating Reserves amount of \$211,129</li> <li>• Transferred \$42,000 from Operating Reserve to checking on 8/2/19</li> <li>• Transferred \$43,088 to Operating Reserve on 8/7/19 (Don Burnett bequest)</li> </ul>
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### Looking ahead

- MacRae, Rachel and staff have developed a first draft of the FY20 Operating Budget (8/13/19) based on updated staff work plans, historical data and trends.
  - The new budget draft includes operating expenses that are higher than our actual and budgeted expenses for the current fiscal year
  - The budget draft includes several new proposed revenue streams that staff hopes will significantly increase revenues by 17% over this year's projected totals, and balance the budget in FY20
  - **The board will need to review the proposed FY20 Operating Budget in the coming weeks, and approve the final operating budget by the end of September.**

