

## **Nominating Committee Meeting Notes 3/12/2024**

Time: 6:00pm

Present: Charles, Joyce, Jill

Note taker: Jill

### **AGENDA FOR TUESDAY, 3/12**

- Mentor check-in
  - Alternate board members
  - Trainings
  - Mid-year check-ins
  - 2024 election calendar
  - Recruitment strategy FY25
  - By-law revisions
  - Board application
  - Other
- 

### **MEETING NOTES FOR TUESDAY, 3/12**

#### MENTORS

- Mentor meetings moving slowly
  - 3 mentors
  
- Jill will have more time after mid-year check-ins are complete

#### ALTERNATE BOARD MEMBERS

- Discussion
  - The committee has the same concerns as last month.
    - KBOO often has a hard time recruiting enough people to fill the board, this is the first time there has been a full board in several years.
      - Would the nominating committee be able to recruit additional people to go through the vetting/training processes and participate in meetings?
  
  - Pros: It would be good to have someone trained, up-to-speed on current issues, and otherwise ready to join the board if a current board member resigns or is asked to leave.
    - We try to have this now but the on-boarding process is not as rigorous as what we are trying to change it to be.
  
  - The Committee is not ready to pass anything to Governance and Policy Committee

- Tabled discussion for a later date

## TRAININGS

- February's *accounting for beginners* training was a success.
  - 6 board members attended
    -
- March 2024
  - Fundraising
- April 2024
  - Stonehenge tour
    - date(s)/time(s) TBD
      - Jill will work with Nathan to coordinate
- Facilitation training
  - Working board meeting
    - Date - TBD based on trainer

## MID-YEAR CHECK-INS

- Jill has met with all but 2 board members
  - Jill will follow up with Emma and Ona
- Discussions included topics such as
  - Board interests
  - Support to continue learning
  - Support to take on additional responsibilities
  - Succession planning for the Executive Committee
  - Feedback, suggestions, and ideas
- At the end of FY24, four board members' terms will be complete
  - Barukh
    - Will not run for re-election
  - Charles
    - Will not run for re-election
  - Emma
    - Undecided about running for re-election
  - Jill
    - Will not run for re-election
      - Wants to remain active as a board "advisor"

- Board members' other plans
  - Ona is undecided but may not return to the complete her term next year

## 2024 ELECTION CALENDAR

- Annual meeting
  - Saturday, 9/21/2024
    - 3rd week of September
- Applications due
  - Friday, 7/19/2024
    - 9 weeks before the annual meeting
      - As required by KBOO bylaws
- Mail notification to members to be sent 30 to 60 days prior to the annual meeting, as required by KBOO bylaws
  - Announcement of annual meeting
  - Candidate statements
- Electronic notification to be sent to members when USPS mail notification is sent
  - Constant contact
    - Link to candidate statements
    - Link to electronic ballot

## RECRUITMENT STRATEGY FY25

- *How to become a KBOO Board member* informational sessions will resume in March.
  - 3x per month through June
  - The Nominating Committee is promoting this training
    - Especially with programmers and current KBOO volunteers
      - Programming
        - On-air announcements
      - kboo.fm announcement
        - Web Coordinator
      - Social media
        - Engagement Coordinator
          - From Constant Contact
      - Volunteer Coordinator
        - Volunteer newsletter
        - Galaxy
  - Jill checked last year's Nominating Committee meeting notes for the list of places outside of KBOO to promote KBOO's board recruitment

- See below:

### ***ANNUAL MEETING 2023***

- *1 person to oversee recruitment*
  - *“Job” postings*
- *On-air announcements*
  - *KBOO.fm*
- *Constant Contact email blast?*
- *Newsletter*
- *Other institutions*
  - *PSU*
  - *PCC*
  - *NAO*
  - *NFCB*

### **BYLAW CHANGES**

- The board reviewed the additional qualifications proposal during the February board meeting
  - Discussion and vote whether to forward to the Governance and Policy Committee for review for the FY24 ballot.
- Recruitment qualifications
  - Current qualifications from KBOO's Bylaws
    - Section 4. Qualifications. All Board members shall be members of the corporation, and shall attend volunteer orientation within three months of being seated.
  - Additional proposed qualifications (will require Bylaws revision):
    - Informational Sessions
      - How to become a KBOO Board member
      - One-on-one with a member of the Nominating Committee
    - Board/Committee meetings
      - Attend at least 1 meeting of KBOO's Board of Directors
      - Attend at least 1 committee meeting
    - Classes
      - FCC
      - Programming
      - Production
      - Accounting
  - Policy
    - Background checks
      - More in-depth background checks
        - Should this background check mirror the check for Staff?
- Suggestions
  - Adopt ½ of this list this year and ½ next year

- The Nominating Committee agreed to move forward with the entire list this year.
- Bylaw revisions on the ballot
  - Joyce suggested that KBOO have “pros and cons” listed along with the proposed bylaw change

#### BOARD APPLICATION

- Paperless!
  - Charles will develop a Google Form for the board application
    - No more awkward Google doc!

#### OTHER

- Nathan suggested reaching out to Cecil Prescod to see if they are interested in learning more about Board opportunities.
  - Jill reached out to them and heard back.
    - Cecil is not interested in pursuing board opportunities at this time.

#### NEXT MEETING

Tuesday, 4/9/2024

6:00pm

Via Zoom