

Nominating Committee Meeting Notes 2/13/2024

Time: 6:00pm

Present: Charles, Joyce, Jill

Note taker: Jill

AGENDA FOR TUESDAY, 2/13

- Mentors
 - Alternate board members
 - Trainings
 - 2024 election calendar
 - Annual meeting date
 - Recruitment strategy FY25
 - By-law revisions
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MEETING NOTES FOR TUESDAY, 2/13

MENTORS

- Mentors were assigned at the December Nominating Committee meeting
 - Joyce's mentorship of Yousef is on hold
 - Jill has met with Carmen, Sherry and Barukh and will set up regular meetings going forward.
 - Jill still needs to meet with Josh

ALTERNATE BOARD MEMBERS

- Discussion
 - KBOO often has a hard time recruiting enough people to fill the board, this is the first time there has been a full board in several years.
 - Would the nominating committee be able to recruit additional people to go through the vetting/training processes and participate in meetings?
 - It would be good to have someone trained, up-to-speed on current issues, and otherwise ready to join the board if a current board member resigns or is asked to leave.
 - We try to have this now but the on-boarding process is not as rigorous as what we are trying to change it to be.
 - Not ready to pass anything to Governance and Policy Committee yet

TRAININGS

- February's *accounting for beginners* training was a success.
 - 6 board members attended
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- March 2024
 - Stonehenge tour
 - date(s)/time(s) TBD
 - Jill will work with Nathan to coordinate
- Facilitation training
 - Working board meeting
 - Date - TBD based on trainer

2024 ELECTION CALENDAR

- Annual meeting
 - Saturday, 9/21/2024
 - 3rd week of September
- Applications due
 - Friday, 7/19/2024
 - 9 weeks before the annual meeting
 - As required by KBOO bylaws
- Mail notification to members to be sent 30 to 60 days prior to the annual meeting, as required by KBOO bylaws
 - Announcement of annual meeting
 - Candidate statements
- Electronic notification to be sent to members when USPS mail notification is sent
 - Constant contact
 - Link to candidate statements
 - Link to electronic ballot

RECRUITMENT STRATEGY FY25

- *How to become a KBOO Board member* informational sessions will resume in March.
 - 2x per month through June
 - The Nominating Committee will promote this training
 - Especially with programmers and current KBOO volunteers
 - Jill will prepare a brief for the Station Manager regarding assistance needed from staff.
 - Programming
 - On-air announcements

- Board to record
 - Constant contact announcement
 - Membership?
 - Board?
 - kboo.fm announcement
 - Web Coordinator
 - Social media
 - Engagement Coordinator
 - Jill will check last year's Nominating Committee meeting notes for the list of places outside of KBOO to promote KBOO's board recruitment
- At the end of March, check in with the following board members about whether they plan to renew their board terms:
 - Jill
 - Emma
 - Charles
 - Barukh

BYLAW CHANGES

- Jill will send proposed additional qualifications to the Governance and Policy Committee for review for the FY24 ballot.
- Recruitment qualifications
 - Current qualifications from KBOO's Bylaws
 - Section 4. Qualifications. All Board members shall be members of the corporation, and shall attend volunteer orientation within three months of being seated.
 - Additional proposed qualifications (will require Bylaws revision):
 - Informational Sessions
 - How to become a KBOO Board member
 - One-on-one with a member of the Nominating Committee
 - Board/Committee meetings
 - Attend at least 1 meeting of KBOO's Board of Directors
 - Attend at least 1 committee meeting
 - Classes
 - FCC
 - Programming
 - Production
 - Accounting
 - Background checks
 - More in-depth background checks
 - Should this background check mirror the check for Staff?
- Nathan suggested reaching out to Cecil Prescod to see if they are interested in learning more about Board opportunities.

- Jill reached out to them and is waiting to hear back to set up a meeting time

NEXT MEETING
Tuesday, 3/12/2024
6:00pm
Via Zoom