

June 27, 2016 Board meeting agenda

1. Introductions (2 min),
 - a. Board Members Attending: Timothy, Gil, Monica Station Manager, Delphine, Patrick, Sekoynia, Mel, Jen, Lesly, Mimi, Zale Administrative Assistant, Michael O., Kipp
 - b. Board Members Absent: Patrick (excused)
2. Read House Rules- Done!
3. Opening Public Comments (10 min) NONE- Robin Ryan, KBOO volunteer brought matter about change in PM news department. Board is committed to reaching out to Robin to discuss proper process to address her concern.
4. Minutes Approval –May 2016 (10 min) Approved!
5. Discussion and approval of agenda (5 min) Approved!
6. Station Manager’s Report: Monica – Highlights: remote broadcast of the Blues festival to 7 community radio stations around the state. Finances are good and membership is up. 24 hour drive July 14: \$20 000 external goal. Fall membership will happen after Labor Day. Interns to help with archiving. Ready to launch our anti oppression 3 hour training to all volunteers, board and staff. Cable change throughout the station. HVAC and facilities goals being worked on. Mailing went out with youth focused asked. 50th anniversary committee meeting kick off meeting took place and will meet again next month: Oregon Humanities Societies exhibit for the first six month.
7. Staff person to tell us about what they do: Kathleen Stevenson: AM Public Affairs director, coordinates programs from 7AM-Noon every week day. Challenge: getting new people in her department and therefore has to invest more into recruiting new volunteers. It is hard to take time off because so much is on her to coordinate.
8. Board liaison/ Committee Reports
 - a- Finance: \$15000 over budget.
 - b- Governance: Did not met.
 - c- Personnel: Meets first Monday of the month, except July 12. In May discussed the departure of volunteer Grace. Personnel policies work.
 - d- Programming: Worked with members to develop some strategic goals for the next three years for the committee: possibly developing an evaluation process and creating

some ways to become more of an Advisory Board by creating ways to get feedback from our listeners.

e- Nominating: Divide up the tasks among board members setup, election committee to setup, get food, plan for details of the day.

Mel and Jen volunteered to help with food donations.

Election: finding two to three members to count, with anyone able to silently observe.

Sound engineer to coordinate.

Board Recruiting: 4 open seats Michael O, Michael W, Lesly and Jen. We need programmers, listeners, members, people who are already involved with KBOO. Must be a KBOO member.

All board members agreed to make an ask of at least one person.

f- SPSWG: July 1- 20 survey for getting feedback on goals and objectives to membership. Next board meeting July 25, 4-6PM board and staff will have a meeting to make final adjustment to the 3 year plan and vote on approving the plan at the board meeting.

Next steps in the Strategic planning process:

- August - graphic design, etc. and then out to the world

g- Events: Book and record place is secured for August, noon- 6PM. Start to get books! Storing party every Tuesdays. Please help find donations. July 14 fundraiser for KBOO and Right to Survive.

h- Executive: Did not meet

i-Development: Grant pending for \$50 000 for archiving, letter of interest to several to foundations for equipment, other asked for archiving and cataloguing. CBD grant submitted and some other smaller grants pending.

Agenda items:

1. Discussing a draft policy to formalize the Station Manager Supervision meeting; purpose of the meeting, process for identifying participants, frequency for meeting. Reschedule for next time.
2. Discuss the delegation of responsibilities and tasks that should be in place for the Annual meeting. This will help ensure that we can feel confident about our Sept 25th meeting: See report of the Nominating Committee.

3. Brief reminder that we all should be recruiting for strong board candidates to be running in the upcoming election: See report of the Nominating Committee.

4- Board retreat: A way to get on the same page to get back to the tradition. This retreat will help orient new board members, agree on a culture and meeting guidelines and agreements. Board agreed to work on coordinating the retreat as a working agenda item during the July and August board meetings.

Public comment: NONE!

Meeting adjourned: 8:28PM.